

PLANNING AND ZONING COMMITTEE MEETING

CALL TO ORDER: Called the meeting to order at 6:57 PM on December 19, 2022.

PLEDGE OF ALLEGIANCE: Lead by Committee Chair Shaw

ROLL CALL:

Committee Members: Marie Shaw (Chair) – Present
Linsey Underwood – Present
Milt Elliot – Present
Leland Mudge – Present
Phil Green – Present

READING AND APPROVAL OF THE LAST MEETING MINUTES: Meeting minutes from December 5, 2022 were reviewed and agreed upon.

A motion was made by Committee Member Underwood to approve the minutes from December 19, 2022 and a second by Committee Member Elliot. Motion passed by unanimous voice vote.

NEW BUSINESS:

BUILDING PERMITS:

135 Front Street New roof on existing house and addition – Ms. Margaret Hayes submitted application for permit to replace the roof and erect an addition at 135 Front Street. Each member reviewed the submitted application and drawings. Discussion ensued to address any concerns for setbacks related to town code. Drawing indicated that addition is well within code requirements. It was noted the total for the application did not indicate whether the Town of Frederica has received the application fee for the permit. That being said a motion was made by Committee Member Green to approve the application contingent on verification that the fee is paid. A second motion was made by Committee Member Elliot to approve. Permit was approved with unanimous voice vote.

ADJOURNMENT:

Committee Member Elliot made a motion with a second by Committee Member Underwood to adjourn at 7:12 PM. Motion passed by unanimous voice vote.

Respectfully submitted,

Committee Chair Marie Shaw

1/4/2023
